

# Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director  
FROM : Chief, ICAPS  
SUBJECT:

DATE: 12 September 1947

1. It will be appreciated if you will indicate to ICAPS the hour on Thursday, 18 September 1947 that you desire to meet with ICAPS and the Executive Director for the purpose of giving ICAPS your ideas on such plans for intelligence coordination as may be currently appropriate.

2. On its calendar ICAPS is scheduling this planning staff meeting with you and the Executive Director as a Thursday morning fixture.

25X1A9a

DONALD EDGAR

cc: Executive Director

*1100 or as convenient to  
ICAPS if they prefer another hour  
RWD*

25X1A9a

*called and said it has  
been changed to 9:00.*

*MB.*

*This conflicts with  
presentation at over by*

*Har. Chg.  
etc*

*Mr. George Herman  
AW*

CENTRAL INTELLIGENCE GROUP  
INTER-OFFICE ROUTING SLIP

FROM	TO	INITIALS	DATE
<input checked="" type="checkbox"/> DIRECTOR OF CENTRAL INTELLIGENCE	X	RMW	9/15/47
EXECUTIVE TO THE DIRECTOR	1	7	
SECRETARY TO THE DIRECTOR			
EXECUTIVE OFFICE: ASST. EXECUTIVE DIRECTOR			
ADVISORY COUNCIL			
EXECUTIVE FOR PERSONNEL & ADMINISTRATION			
CENTRAL RECORDS			
SECRETARY, NIA			
<input checked="" type="checkbox"/> CHIEF, INTERDEPARTMENTAL STAFF	2	JBS	
ASST. DIRECTOR, SPECIAL OPERATIONS			
ASST. DIRECTOR, REPORTS & ESTIMATES			
ASST. DIRECTOR, COLLECTION & DISSEMINATION			
ASST. DIRECTOR, OPERATIONS			
CHIEF, SECURITY OFFICE			

APPROVAL	<input type="checkbox"/>	INFORMATION	<input type="checkbox"/>	DIRECT REPLY.	<input type="checkbox"/>
ACTION	<input type="checkbox"/>	RETURN	<input type="checkbox"/>	COMMENT	<input type="checkbox"/>
RECOMMENDATION	<input type="checkbox"/>	PREPARATION OF REPLY	<input type="checkbox"/>	FILE	<input type="checkbox"/>
SIGNATURE	<input type="checkbox"/>	CONCURRENCE	<input type="checkbox"/>	DISPATCH	<input type="checkbox"/>

REMARKS:

TOP SECRET  
CONFIDENTIAL

RESTRICTED

ROUTING SLIP

ICAPS

DATE \_\_\_\_\_

FROM

TO

EDGAR

25X1A9a

✓		✓
		✓
		✓
		✓
		✓
		✓
		✓
		✓
		✓
		✓

FILE \_\_\_\_\_

ACTION \_\_\_\_\_

APPROVAL \_\_\_\_\_

COMMENT \_\_\_\_\_

CONCURRENCE \_\_\_\_\_

INFORMATION \_\_\_\_\_

PREPARE REPLY \_\_\_\_\_

RETURN TO Mr. Elgar.

REMARKS:

A lot depends on the value of initial meetings. Since we suggested them, it is up to us to make them worthwhile. It is suggested that we all give some thought on subjects for discussion at 1st meeting on Thursday, 0900.